

Acme Engineering College
Department of Computer and Electronics & Communication Engineering
Class Teacher/Lab Incharge/Project Coordinator allocation for Jestha-Kartik 2076

S.No.	Class/Semester	Name of Class Teacher	Contact No.
1	BE (Computer) 2nd Semester	Manisha Lama (ML)	9841771442
2	BE (Computer) 4th Semester	Simanta Kasaju (SK)	9815255254
3	BE (Computer) 6th Semester	Kalpana Karki (KK)	9813239925
4	BE (Computer) 8th Semester	Ananta Adhikari (AA)	9841846064
5	BE (Electronics) 6th Semester/Lab Incharge	Preeti Dangol (PD)	9801004092
6	Project Coordinator	Roshani Ghimire (RG)	9840070932

The class teacher/lab incharge/project coordinator should submit their monthly report at the end of every month to the department.
The class teacher should identify the students with poor attendance and contact the respective parents/guardians and inform the department.
The other duties and responsibilities will be as mentioned in the TOR of the college system.

Sarad Poudel
Asst. Professor, Head of the Department